XX RBS WorldPay ™

VeriFone Omni Vx Series Wireless Batch Authorization Quick Reference Card Help Desk: 1-800-859-5965

If the terminal is unable to communicate through the wireless data network due to a loss of signal strength or coverage, you can switch to **BAUTH** (Batch Authorization) mode, also known as **Store and Forward**. The terminal is in batch authorization mode when the **BAUTH** icon is displayed on the side of the screen. In **BAUTH** mode, transactions are processed by either swiping or manually entering the card and transaction information. The terminal processes these transactions offline and prints a receipt with "BA" as part of the approval code for the customer to sign. **HOWEVER**, the terminal does not dial out for authorization approval and makes no attempt to verify the cardholder's account status.

The transactions are stored in the terminal's offline batch file. When you are again able to use the wireless network or a standard phone line, you can manually transmit the offline transaction(s) for approval. Once the transactions are transmitted for authorization, the stored transactions may be approved or declined by the card issuer based on the cardholder's account status.

IMPORTANT: Merchant accepts **full risk and liability** for any losses associated with offline transactions processed in **BAUTH** mode that are declined by the card issuer once they are transmitted for authorization.

ENABLE/DISABLE BAUTH MODE		
Screen Prompt	Action	
From Main Screen	1. Press 2	
Batch Auth Password:	2. Password +	
Batch Auth Mode On or Off	3. Select an option: • On – turns Batch Auth Mode on. • Off – turns Batch Auth Mode off.	

Notes: When Batch Auth Mode is on, the **BAUTH** icon is displayed on the terminal screen to the far left.

If there are transactions in the terminal when Batch Auth Mode is turned off, you will be prompted to authorize the Batch Auth transactions.

Batch Auth	Select an option:
Run Batch Auth	 Yes – authorizes
	transactions.
	 No – returns to main
	screen.

AUTHORIZE BATCH / BATCH REVIEW		
Screen Prompt Action		
From Main Screen	Scroll to Batch Auth and press F#	
Continued in next column		

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Screen Prompt	Actio	n		
BATCH AUTH:	2. S	elect an opt	ion:	
Auth Batch Batch Review	•	Auth Batc	•	
Datell Review		report and authorize t		
	•	Batch Rev		
		merchant t		ew,
		adjust or ve		
	A		10.	
Note: If any trai		Batch		
Delete Auth	3. S	elect option	:	
Delete Auth	3. S	elect option	:	
Batch	•	Yes - dele	tes fa	iled
		transaction	ıs.	
	•	No – does		0.0.0
		failed trans	saction	าร.
	4 D	assword	+	\blacksquare
Password	4. P	assword		
		Review		
	Batch		•	nd
Retrieve By: • Clerk	Batch 3. S	Review	tion a	
Retrieve By: • Clerk • Amount	Batch 3. S	Review select an op	tion a	
Retrieve By: • Clerk • Amount • Account	Batch 3. S	Review select an op	tion a	
Retrieve By: • Clerk • Amount • Account • Invoice No.	Batch 3. S	Review select an op ollow the pro	tion a	
Retrieve By: • Clerk • Amount • Account	3. S	Review Select an op ollow the pro-	tion a ompts	ss

AUTHORIZE BATCH / BATCH REVIEW		
Screen Prompt	Action	
<transaction Data></transaction 	Select an option and follow the prompts.	
• Adjust		
• Void		
• Prev		
• Next		

BATCH AUTH REPORT		
Screen Prompt Action		
From Main Screen	1. Press	REPORTS
<reports> 2. Scroll ♥ to Batch Auth Rpt and press F#</reports>		
3. Terminal prints Batch Auth Report.		

COMMUNICATIONS HOT KEY		
Screen Prompt	Action	
From Main Screen	1. Press 4	
Password	2. Password +	
Comm Type?	3. Select an option:	
	IP Only: wireless only	
	IP/Dial: primary wireless with dial backup	
	 Dial Only: dial only; no wireless connectivity 	
	Exit: exit back to main screen	

	WIDELESS ICON DISBLAYS		
Certai	WIRELESS ICON DISPLAYS Certain icons appear on the terminal screen		
	te the user aware of the following:		
	Power On		
¥	The Power On icon is displayed when the terminal is plugged in.		
	Antenna Icons		
4	Full antenna is displayed if the wireless modem is connected to the network.		
=	Partial antenna displayed if the wireless modem is not connected to the network.		

	SIL	JIVAL 3	KEN	31H ICO	NO	
The	signal	streng	th icon	displays	the p	οw

The **signal strength** icon displays the power of the signal received from the closest antenna. If the signal strength is zero, the terminal will not display a signal strength icon

termin	terminal will not display a signal strength icon.	
•	Indicates the signal strength is between 1% and 25%	
•-	Indicates the signal strength is between 26% and 50%	
7	Indicates the signal strength is between 51% and 75%	
=	Indicates the signal strength is between 76% and 100%	

Note: The terminal processes best when the signal strength is between 26% (minimum) and 100% (maximum). If the signal strength is 25% or lower, you should move the terminal to different location for better signal coverage.

	BATTERY STRENGTH ICONS
Ò	Empty battery icon
٥	Battery ¼ (quarter) full icon
	Battery ½ (half) full icon
	Battery ¾ (three quarter) full icon
	Full battery icon
103 mm+	Low Battery icon will display when battery level is below 10%.

	COMMUNICATIONS ICONS
Ŀ	Icon displayed to indicate that the communication method is CommServer.
	Icon displayed to indicate that the communications method is a landline (telephone) modem.

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