

SALE	
Screen Prompt	Action
From main screen	1. Swipe card or Press 1
Or Key Manually	
Enter account number	2. Acct. no. +
Choose card: 1=Credit 2=Debit 3=EBT	3. Select card type.
Exp Date(MMY)	4. Exp. date + ENTER
Imprint card <If prompted>	5. Imprint card +
Amount: \$	6. Amt. + ENTER
Enter PIN <If prompted>	7. Customer types PIN +
Print Cust Copy? 1=No 2=Yes	8. Print receipt Skip receipt

REFUND	
Screen Prompt	Action
From main screen	1. Press
Password	2. Password +
Enter account	3. Swipe card.
Or Key Manually	
Enter account	4. Acct. no. +
Choose card: 1=Credit 2=Debit 3=EBT	5. Select card type.
Exp Date (MMYY)	6. Exp. date +
Imprint card <If prompted>	7. Imprint card + Enter invoice or last 4 of acct#

	4. Retrieval no. +
Enter PIN <If prompted>	5. Customer types PIN +
Confirm transaction 1=No 2=Yes 3=Next	6. Confirm transaction.
Print Cust Copy? 1=No 2=Yes	7. Print receipt Skip receipt

TICKET ONLY	
Screen Prompt	Action
From main screen	1. Press
Enter account	2. Swipe card.
Or Key Manually	
Enter account	3. Acct. no. +
Choose card: 1=Credit 2=Debit 3=EBT	4. Select card type.
Exp Date(MMY)	5. Exp. date +
Imprint card <If prompted>	6. Imprint card +
Amount: \$	7. Amt. +
Auth code	8. Auth. Code +
Print Cust Copy? 1=No 2=Yes	9. Print receipt Skip receipt